

WCAX-TV News Copy Order Form

Dubs of WCAX News stories aired during the last four weeks on either the 6:00 PM or 11:00 PM broadcasts are normally available. Stories that aired on Morning and Noon broadcasts are generally not available.

There is an **additional fee** for retrieving and copying stories that are more than four weeks old. Stories more than four weeks old may not be available. In such cases your order and payment will be returned.

Only material that has aired on a WCAX TV News broadcast is available. Outtakes are not available.

CONTACT INFORMATION

EMAIL: _____

NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

TELEPHONE: _____

SHIPPING ADDRESS: _____

(If different from above) _____

NAME OF STORY: _____

DATE OF STORY: _____

DETAILS: _____

Broadcast (circle one) **4PM** **5PM**
6PM **11PM** **AM** **You Can Quote Me**

Shipping time is normally 7 to 10 business days.
Digital Files will be sent via a downloadable link
through email.

COPYRIGHT NOTICE

**Program material is released for
private viewing only and may not be
used for any commercial, fundraising,
Internet or broadcast purposes.
Copying may be allowed with written
permission from WCAX.**

**Print this form, fill in the required
information and return with payment.**

Send completed order form
along with payment to:

**NEWS COPIES
WCAX TV
30 JOY DRIVE
South Burlington, VT 05403**

FEE SCHEDULE

Fee Per DIGITAL Copy	\$25.00
Retrieval Fee ...for stories more than four weeks old. This fee is <u>in addition</u> <u>to the dub fee.</u>	\$35.00
Multi-part Series	\$75.00
You Can Quote Me (for any version)	\$35.00
Special Event Broadcast	\$35.00
ADDED Fee FOR DVD Copy	\$15.00
\$15.00 for each additional DVD.	

PRICES DO NOT INCLUDE VT. STATE SALES TAX.

Charges

STORY FEE: \$	_____
RETRIEVAL FEE:	_____
DVD SHIPPING ONLY:	\$4.00
SUB TOTAL:	_____
VT. SALES TAX(7%):	_____
TOTAL ENCLOSED:	_____

If Tax Exempt, attach copy of State Tax
Exemption form.

PAYMENT METHOD: CHECK OR MONEY ORDER
CHECK PAYABLE TO : WCAX-TV
PAYMENT MUST ACCOMPANY THE ORDER.

For WCAX use only
Check Received

Date File Sent
Date Dubbed
Date shipped